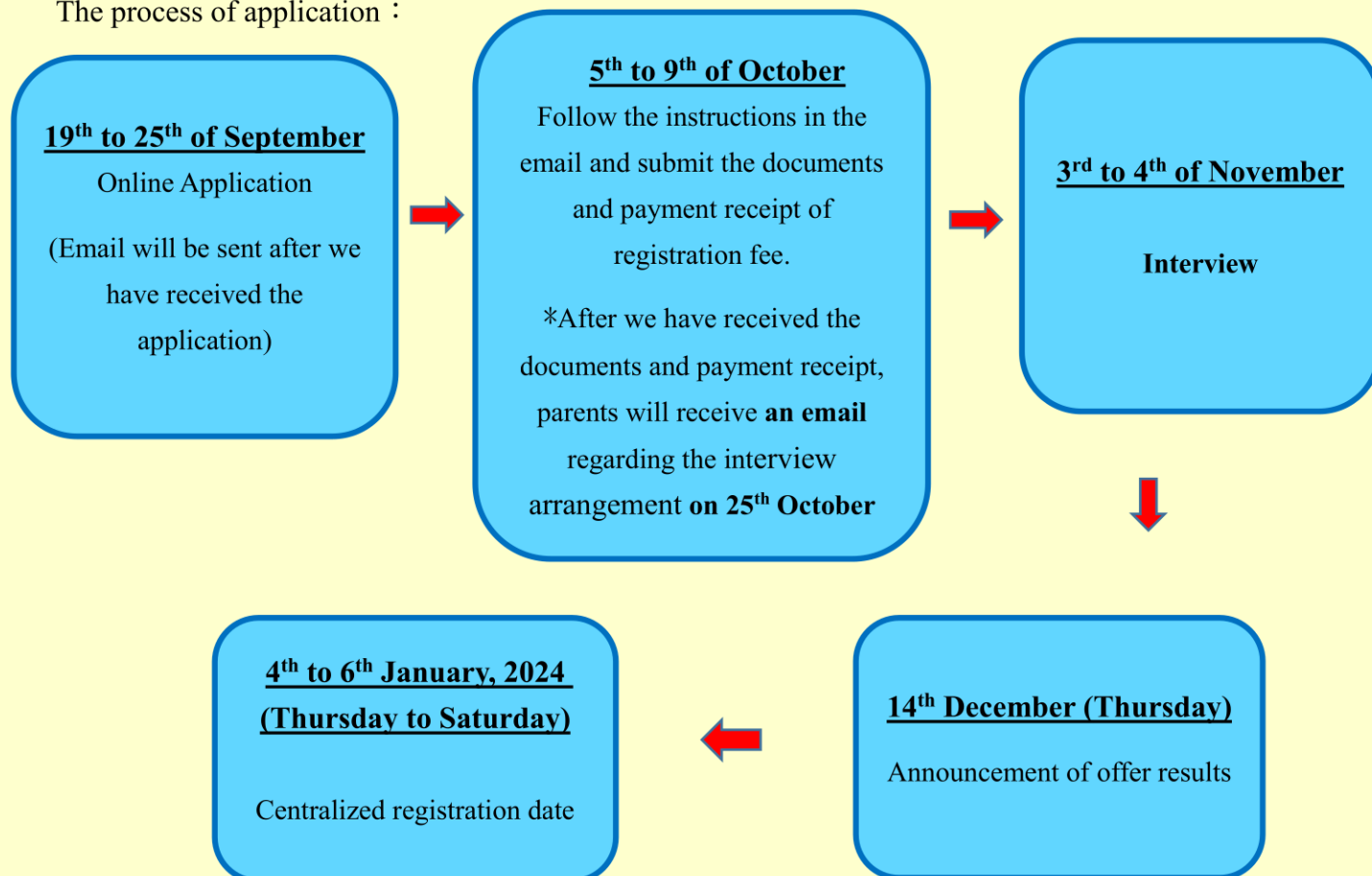


Sacred Heart Canossian Kindergarten

(School Registration Number : 325970-0001)

Information on Admission to K1 Classes in the 2024/2025 School Year

The process of application :



Admission Age :

Children who are born between 1 October, 2020 and 31 December, 2021

Online Collection of application Forms **(No quota)** :

19 to 25 September 2023 (Tuesday to Monday)

Parents must obtain the application form through our school's website (<http://shck.edu.hk/>).

Please do not come to the Kindergarten to get the application form.

Date for application: Between noon of 19 September, 2023 (Tuesday) and noon of 25 September, 2023 (Monday)

No. of vacancies: A total of 180 (a.m. session 90, and p.m. session 90)

Application Fee: HK\$40.00 (The application fee is non-refundable, whether the application is successful or not.)

Application for the “Registration Certificate for Kindergarten Admission”:

- Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
- Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to EDB **from September to November 2023**. The “RC” will be open for applications in September 2023 and the EDB will announce and upload the details of application onto the EDB’s website (http://www.edb.gov.hk/k1-admission_e) in due course. Upon receipt of the applications, with all necessary information and documents provided, the EDB will generally take **six to eight weeks** to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme, by post. If a student who can receive education in Hong Kong, but cannot obtain an “RC”, and is therefore not eligible for receiving subsidy under the Scheme¹, the EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG. In this case, the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme, as shown on the Fees Certificate of the KG to which the child is admitted.

¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong, but they are not eligible for subsidy under the Scheme.

PAY APPLICATION FEE AND SUBMIT THE DOCUMENT

5 October to 9 October, 2023 (Thursday to Monday)

- After online application, on 3 October parents will be receiving an email about the payment of application fee and documents. After paying the application fee, parents will be receiving another email regarding the interview arrangement on 25 October (Wednesday).

Interview date:

3 November to 4 November, 2023 (Friday to Saturday)

- An interview is expected to be arranged for Children of school age.
- Admission Support for Non-Chinese Speaking (NCS) Children: The Kindergarten will arrange translation service for applicants where necessary, or allow parents and children to be accompanied by a Chinese-speaking relative/friend during the interview to facilitate communication. For enquiries, please contact us at 2521 0813 or by email to shck@eservices.hkedcity.net.

Admission Criteria :

1. Children's performance
 2. Priority consideration:
 - Proximity of the home address to the Kindergarten.
 - Having a sibling already studying in our Kindergarten.
 - Having an immediate family member who has graduated from our Kindergarten.
 - Religious affiliation with that of our Sponsoring Body's beliefs (Catholic).
- * As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place. The child's performance is the first criteria for consideration.

Announcement date of Results of Applications :

14 December, 2023 (Thursday)

Every applicant will receive an email, either "Notification for Registration for Successful Applicant" or "Notification of Waiting List Application". Parents may also check the list of successful applicants from our school's website or email after 3:00p.m.

Centralized Registration Dates :

4 to 6 January 2024 (Thursday to Saturday)

Registration times :

(Thursday to Friday) 9:00a.m. to 10:30a.m. / 2:00p.m. to 3:30p.m.

(Saturday) 9:00a.m. to 11:00a.m.

Attention :

- Successful applicants: Parents should complete the registration procedures for their child within the Centralised Registration Dates by submitting the "RC"/"AP" to the Kindergarten and paying the registration fee of \$970.00. <If parents cannot submit the "RC"/"AP" during registration, the Kindergarten may not be able to complete the registration>
- Applicants on the waiting list: Should a vacancy arise for the child, parents will be notified by phone. Parents should complete the registration procedures of their child according to the specified date set by the school. Parents are required to submit the "RC"/"AP" to the Kindergarten and pay the registration fee of \$970.00.
- Parents are required to submit application for the registration document to EDB within September to November.
- The registration fee for 2024/2025 K1 place is HK\$970.00. and will be refunded in September. Should parents decide to change school after registration, please notify the Kindergarten **in writing**. The Kindergarten will return the "RC"/"AP" as soon as possible, but the **registration fee will not be refunded**. Upon obtaining the "RC"/"AP", the Kindergarten **will no longer** keep the school place for the child.

2023-2024 School Information (For reference) :

Teaching Method	Activities Approach
Teaching Language	Mainly Cantonese
Religious Background	Catholic
Textbook Fees	Annual: approximately \$1,100.00
Refreshment Fees	Annual: approximately \$1,200.00
School Bus Service	(1) The main services are on Hong Kong Island (2) The route, pick-up point and time are arranged by the school bus company. It <u>may not</u> be near one's home and meet the wishes of parents. Parents can decide whether or not to choose the school bus services.
School Bus Fees	According to the region

Enquiry :

Our telephone no.: 2521 0813

Our e-mail address: shck@eservices.hkedcity.net